

# Interested in Numbers? We're Interested in You.

LTC Ally's Jr. Accounting / Bookkeeping Certification Program was developed specifically for individuals looking to explore a career in finance who can't afford traditional education or aren't sure they're ready to commit to multi-year programs. If you like numbers and think you might be interested in a rewarding and lucrative career with ample growth opportunities, this program is the perfect way to explore a future in finance.

## Employment

- 01. Guaranteed Full-Time Employment
- 02. Competitive Pay
- 03. Comprehensive Benefits Including Health Insurance / 401(K) / Paid Time Off



## Training

- 01. Comprehensive On-The-Job Training
- 02. Employer-Paid Coursework
- 03. Free Certification as a Bookkeeper / Junior Accountant from an Accredited College

## Training Program Description

- 01. Three (3) Accounting I and Accounting II Courses Required for Certification as a Junior Accountant
- 02. Credits and Certification are Transferable Toward a Full Accounting Degree
- 03. Classes Will Be Held for Three Hours, Twice Weekly Over a 3-Month Period
- 04. Sessions Begin the End of October
- 05. All Classes will be Held at LTC Ally's Lakewood Headquarters
- 06. Remote Learning Available for Locations out of the Lakewood Area

## NO PRIOR EXPERIENCE OR EDUCATION IS REQUIRED.

Applications for the first cohort (October start date) are due by September 15, 2022. Opportunities are limited. Send resumes or other inquiries, with "JR Accounting / Bookkeeping Certification Program" in the subject line, to:

HR@LTCAlly.com.

Acceptance to this course is not guaranteed and will be determined by LTC Ally. Additionally, the certification program is a "Learn and Work" program and is not available to those who are not concurrently employed by LTC Ally.

LTC Ally is a leading provider of back office and financial services for the health care industry, with a focus on serving long-term care. We offer a culture that cares about employees and provides a stimulating, supportive environment with professional development and excellent training.

# Have Questions?

## Take Your Job Wherever You Go

Lakewood  
New Jersey  
HEADQUARTERS

Detroit  
Michigan

Cleveland  
Ohio

Miami  
Florida

Passaic  
New Jersey

Philadelphia  
Pennsylvania

Baltimore  
Maryland

Montreal  
Québec

Toronto  
Ontario

Queens  
New York

### 01. Q. WHY IS LTC ALLY GIVING THIS COURSE?

LTC Ally's Accounting Apprenticeship Program was designed to give an excellent and new opportunity to a specific section of our community, while working at LTC. This dual learn and earn program is designed for individuals looking to explore a career in finance who are not yet ready to commit to a full Accounting Degree. If you like numbers and think you might be interested in a rewarding and lucrative career with ample growth opportunities, this program is the perfect way to explore a future in the accounting field at almost no cost, while earning a salary at the same time. Located on-site at LTC's Lakewood headquarters, the number of students in a cohort will be capped in in order for everyone to get the attention they need.

### 02. Q. WHAT COURSES ARE OFFERED IN THE JR. APPRENTICESHIP PROGRAM AND HOW LONG WILL IT TAKE?

Accounting I, Accounting II and Excel. Classes will take place twice a week for 3 1/2 months. Each class is a three hour session of instruction.

### 03. Q. CAN THE CREDITS BE TRANSFERRED TOWARDS A FULL ACCOUNTING DEGREE?

Yes.

### 04. Q. DO I HAVE TO WORK AT LTC IN ORDER TO PARTICIPATE IN THE JR. ACCOUNTING PROGRAM?

Yes.

### 05. Q. IS THERE A REMOTE OPTION?

Yes, for employees who live outside the Lakewood area but plan to work on-site at one of our offices in the following locations.